

## South Arbor Charter Academy PTO

8200 Carpenter Rd.  
Ypsilanti, MI 48197

PTO

**Date:** 01.16.2014

**Meeting Minutes**

**Time:** 6:30pm

**Location:** Music Room

**I. Call To Order** - The meeting was called to order at 6:40pm.

**II. Roll Call** - Board Member Attendance:

Frances Todoro-Hargreaves	President	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Tahra Harrell	Vice-President	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Nicole Ridenour	Secretary	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Cheri Elwell	Treasurer	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Klayscie Browning	Parent Rep.	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
David Middlin	Teacher Rep.	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Wendy Brademeyer	Teacher Rep.	<input type="radio"/> Present	<input checked="" type="radio"/> Absent

Member Attendance (4): Alicia Bettendorf, Stuart Collis, Sue Huck, Liz Wynn – low turnout due to inclement weather.

**III. Approval of last meeting's minutes** – deferred until next meeting

**I. Treasurer's Report**

- a. Book Fair - \$6,422 in sales = \$1,606 profit, great since 1 day shorter
- b. Cookie Dough = \$7,748 in sales, more than projected
- c. SCRIP gift cards - \$219 profit, more than projected
- d. House color shirts - \$1,749 in sales = \$233 profit, with lots of inventory left
- e. Parents' Night Out - >\$500 in sales, awaiting final numbers
- f. Roller Skating - \$24 profit, lower than expected due to multiple conflicting events on date
- g. Popcorn Fridays - \$1,128 profit through November, more than projected
- h. Donations - \$770 through November, more than projected
- i. Summary
  - i. Income: budgeted \$14,350 @ \$20,203 ahead of target!
  - ii. Expenses: budgeted \$22,410 @ \$20,067 behind target
  - iii. Bank: \$13,906
  - iv. Still Allocated: \$13,353 to spend, \$6,980 to earn puts us close to projected deficit

**II. Funding requests**

- a. Zap Zone January fundraiser – \$300 for prepaid items – approved 8 yes, 0 no

A copy of the meeting minutes are available for public inspection at South Arbor Charter Academy, at [www.southarborpto.com](http://www.southarborpto.com) within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Nicole Ridenour at 734.612.1721 prior to the meeting.

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### III. Events

- a. January 23 - Zap Zone – great deal for a fun evening, join us
- b. February 28 – Food 4 the Soul, volunteer opportunities will be coming out via SignUp Genius
- c. March 7 - Auction – off-site at The Polo Fields of Washtenaw, chaired by Jennifer Young

### IV. Boxtops Bonus Event

- a. Liz Wynn reported on how to sign up to earn e-boxtops while online shopping and detailed the current bonus offer via Meijer that we're promoting, winner to be announced February 2.
- b. We've earned \$985 YTD

### V. Green Team Update

- a. Paper/plastic recycling – labor intensive, looking for 1-2 adult volunteers
- b. Cell phone recycling – we collected 36 phones for Cell Phones for Soldiers!
- c. Lights off initiative – student led

### VI. Open Floor: Officers, Team leaders, & Members

### IV. Adjournment - The meeting was adjourned at 7:20pm. – motioned by Liz Wynn, seconded by Stuart Collis.

**Minutes Certification:** Proposed minutes respectfully submitted, *Nicole Ridenour, 01.18.2013*

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