PTO Meeting Minutes - May 18, 2026

Board Members in Attendance: Shirin Gilmore, Greg Bentham, Cecile Rock, Stephanie Ward, Jamie Church

PTO Members in Attendance: Breanna Nelson, Shara Gunther, Katie Scarbrough, Kristin Howard, Neali Lucas

I. Meet & Greet

Call to order at 6:37 pm. Motion made by Shirin and seconded by Cecile.

II. Approval of Meeting Minutes

Approved by Shirin, seconded by Kristin.

II. Treasurer's Report

a. April Report: Our starting balance for April was $30,255.80. We recorded income of $123.99 against expenses of $4,204.49, ending the month with a balance of $26,175.30. April activity reflected several spring and year-end initiatives. Expenses included Teacher Lounge Water, Google Workspace, classroom reimbursements, National Honor Society fees and certificates, 8th Grade Graduation T-shirts, and childcare for PTO meetings. We also saw significant activity related to Nerf Night, including supplies, equipment, pizza, and cleanup, partially offset by several Amazon returns.
b. Year to Date Report: Year-to-Date Report. For the fiscal year to date, we began with an opening balance of $18,578. We have recorded income of $41,426 against expenses of $37,306, resulting in a closing balance of $22,697. After accounting for cleared activity, our reconciled balance is $26,175. Major income sources include the Fun Run, Holiday Store, Other Fundraising Events, Daddy/Daughter + Mom/Son, Band Fundraiser, Trunk or Treat, School Spirit Sales, and Kroger Community Rewards. On the expense side, the largest categories year-to-date are Classroom Spend, All Others, Holiday Store, Daddy/Daughter + Mom/Son, Band Line, General Fundraising, PTO Sponsored Initiatives, and PTO Operating Expenses.
c. Budget Position: We remain in a strong financial position, with a reconciled balance of $26,175, well above our $10,000 reserve target. This ensures we are fully prepared to support remaining spring programming, teacher appreciation, and year-end events.
d. We have obtained our 501(c)(3) status which is retroactive from the date we applied!
e. We are re-doing the bank account, if we deposit 20k in 30 day deadline, we can get $750, under 20k $300. We are working with CPA to make sure there are no tax implications with the old PTO.

III. Nerf Nite Update

i. Nerf Nite was a success. The net was $1,588.05 with $649.34 in expenses and a total profit of $938.71. These will show up for May's report.

IV Funding Requests

a. Mrs. Ward is requesting Ozobots to replace aging Ozobots that are behind in terms of

technology and function and are 10-12 years old. They've been beat up used by all grades. She has 18 now but only has 6 that sort of work - she'll keep that for the littler kids. The total cost is $3,169.40 with tax & free shipping initially, but they will refund $180 once they receive confirmation of tax exempt status, for a set of 18. Ozbots are tiny robots that you can use color, or blockly or python to code it. Mrs. Ward uses the blockly code. Students make premade sheets with black & color and it gets the robot to move. The kids share, so 18 is enough for the class. They are also used at coding club and are popular with the students. They use them at Science Olympiads. It grows with complexity with different age groups, and kindergarten - 8th grade can use it. Attachments can make it more challenging

b. Shirin Motion to approve $3,200 & Greg seconded. Votes Yay: 10 Nay 0. Motion Passes

V. Fundraising

a. Foertmeyer & Sons Flower Fundraiser
    i. Raised $259.50 after paying for the $175 delivery fee since we didn't hit the target that made the delivery free
    ii. The Board has decided to not put on a spring flower sale as the results were disappointing but we will try running a mum sale and wreath sale to see if one of those works better.
b. Back to School Supply Kit Update
    i. It might be too late to do it over this summer. Teachers have until June 5th to make the school supply lists, if possible we will try to organize it over the summer
    ii. The PTO would be doing it as a service, and are also were going to consider evening out the pricing per grade, giving extra money going to those who need it, and cost sharing.

VI. Teacher Appreciation Week Update

a. Popcorn was given to the teachers, and the school did dirty soda bar (flavor your soda)
b. Catered hibachi for teachers, from JJ's Crab House, warm food, split in 3rd. We had a lot of left overs. They were amazing to work with and gave a $200 discount. They gave coolers for all 3 different foods to keep warm. They were simple to work with and their sister company is Lucky's Kitchen. There were 8 special requests for teachers with allergies so the PTO catered boxes for them. The feedback from teachers was that they really enjoyed it.

VII. Elections

a. Nominees for open positions: Katie Scarbrough running for Vice President, Jamie Church running for Parent Rep, Kristin Howard, Parent Rep
b. Open Positions: Secretary (2 year position), Treasurer (1 year as you would be taking over the 2nd half of Mr. Bentham's term), Member at Large (1 year position)
c. Kate Scarbrough was elected Vice President. Vote 10 Yay 0 Nay. Breanna Nelson was elected Parent Rep for Primary Hallway. Vote 10 Yay 0 Nay. Jaimie Church was elected Parent Rep for Intermediate Hallway. Vote 10 Yay 0 Nay. Kristin

Howard was elected Parent Rep for Middle School Hallway. Vote 10 Yay O Nay. Secretary position is currently open.

VIII. Budget

a. The members Review of proposed budget
b. PTO Members Voted on the proposed budget for 26-27 School Year. Vote 10 Yay 0 Nay. Budget Passed

VIII. Open Floor

IX. Closing

VIII. We appreciate all the parents who have been involved with the PTO and we look forward to seeing you in the Fall. We wish everyone a wonderful summer break!