

The meeting began at 6:37 pm

Attendees - 16

Board Members in Attendance:

Tahra Harrel, Megan Pugh, Renee West, Cecile Rock, Janie McKelvey, Jeanette Bentham

Members in Attendance: Nivea Vydiswaran, Vinod Vydiswaran, Gretchen Clatterbuck, Emily Dunn, Sarah Camp, Sherry Brubaker, Liz Wynn, Jessi Jansen, Nkiru Okammon, David Middlin

I. Approval of the September meeting minutes

II. Treasurer's Report

2017-18 Remaining Operating Expenses: \$36,350.04

2017-18 Estimated Income: \$26,850

Bank Balance as of 10/17/17: \$17,741

Band Line Item: -\$3,223.21

Sept. Funding Request Not Spent: -\$2,157.72

Total Available: \$12,360.07

Desired amount in Reserves: \$8,000 (included in Operating Expenses)

- a. No Fundraisers have been deposited yet. We are still waiting on the Fun Run Totals after expenses have been removed but we raised over \$22,000 our most successful Fun Run yet. The PTO had estimated a profit of \$11,500 from the Fun Run and we will exceed that.

III. Topics and Updates

- a. There will be a dining event at Chipotle on Washtenaw, Tuesday, November 14th from 4-8pm. The PTO will earn 50% of the purchases. Flyers will need to be handed at check-out or shown on a mobile device.
- b. Parent Teacher Conference Dinners are scheduled for November 20th & 21st. Jeanette Bentham and Tahra Harrel will be planning the menus and organizing the dinners. They will be accepting food donations and cash donations. Teachers very much appreciate the dinners as they are there long hours for the conferences. The dinners take place in David Middlin's classroom and are from 5-6pm. Volunteers will be needed to help set up the room, place table clothes, put the food together and prepare it to be served, and to clean.
- c. The PTO Auction will be held on Friday, March 2nd and will be an adult only event. There will be both silent auction items and a live auction. Megan and Dave will be the auctioneers. Tickets include the price of the meal and the use of the facility. The PTO does not make money from the ticket sales so we depend on donations and the money generated from the items that are auctioned off. We are in need of items donated by businesses and parents. Businesses who donate will receive advertising on the program and on the slide show throughout the auction. All items donated are tax deductible. Popular items to be donated include season ticket passes, timeshares, stays at a condo, and sports memorabilia. The Auction committee consists of Liz Wynn, Jen Young, Kim Kratzer and Dave Middlin. Liz Wynn will be heading communication for the auction committee.
- d. Volunteers are needed to lead a grade in getting donations based on the theme of that grade. Volunteers will be able to choose a theme from the suggested list or get approval for a theme of their own on a first come first serve basis. Emily Dunn has volunteered to lead the 2nd grade basket. Suggested Themes: Family Game Night, Fun with Science/Stem, Sports, Car Maintenance, Legos & Puzzles, Movie Night, Baking, Pamper Mom, Grillers Delight, Camping/Outdoor Adventures, Arts & Crafts, All About Dad

IV. Open Floor

- a. Dave Middlin mentioned the Trunk or Treat was a success. We are still waiting to find out the total raised. A grandpa donated \$200 at the event to the PTO.
- b. Volunteers are still needed to help Christina Kempken with Popcorn Friday on the 27th. Sarah Camp and Sherry Brubaker stated they would volunteer to help. Kids love the popcorn but it does not raise very much money.

- c. Sarah Camp mentioned that Honey Creek does a bagel Friday every week and they raise quite a bit of money for the PTO. She is willing to organize this at the school. Parents would come in and have bagels with their kids prior to school starting. Bagels, and cream cheese would be available for purchase. It was discussed as to how it would work, especially due to how the parking lot drop off works. Dave Middlin mentioned that if parents pre-registered a certain amount of lanes could be closed down since we would know how many lanes would be needed. It was also discussed having alternating Fridays for the different halls to do the bagel Friday, and that for the Primary and Intermediate Hall parents would need to attend. Gretchen Clatterbuck stated that the Middle School hall students may prefer to buy and eat bagels on their own without their parents. A staff member would need to be present. Sarah Camp will work on seeing if this could be organized and if the school would approve it and plans to have more information at the next meeting.

Adjournment 7:16 pm

- V. Next Meeting: Monday, December 11th, 2018 6:30 in the Music Room**