

6:30 pm, Music Room

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The meeting was called to order at 6:35 pm by Tahra Harrell

**Board Members in Attendance:** Tahra Harrell, Kim Kratzer, Liz Wynn, Renee West, Prasad Alokam, Janie McKelvey, Jesse Janson

**Members in Attendance:** Gretchen Clatterbuck, Stacy Sucarski, Jeanette Bertham, David Middlin, Megan Pugh, Chris Rock, Nicole Ridenour

## Approval of the September meeting's minutes

### I. Treasurer's Report

- a. Bank Balance as of 3/16/17: \$30,941.41
  - i. Band Line Item: -\$ 661.15
  - ii. Checks not cleared, but written: -\$ 1,486.00
  - iii. Non-budgeted but voted on: -\$ 1,500.00
  - iv. Remaining Budget to be spent: -\$13,217.71
  - v. Funds Available for Request: \$14,076.55
  - vi. Anticipated Income: Box Tops (\$860), Kroger Rewards (\$629.10), Daddy Daughter Dance(March), Zap Zone(April)
  - vii. Desired amount in reserves: \$,8000.00 at end of school year for following school year

### II. Funding Requests:

**\*\*Note: All funding requests were presented first and discussed. They were then voted on separately after all discussion took place.**

- a. **Mr. Middlin is requesting \$3500 for Tubular Chimes (Percussion Equipment) Vote Passed 13 Yes, 0 No**  
*Discussion: When Mr. Middlin designed his band program he planned for these chimes. He was not granted the full amount he needed for his band program and has been waiting to purchase these. Students are required to play these at band festival and our students aren't able to practice before because South Arbor does not own a set. There are 200 kids in the band program. He has researched them and the set he has found is new and with shipping would be at this cost. He will however take some time to research used equipment to seek a lower price, but it may not be available.*
- b. **Mrs. McKelvey is requesting \$282 for a wearable microphone for herself in her class. Vote Passed 14 Yes, 0 No**  
*Discussion: She feels her voice does not project and in order to project a commanding voice she has to wear a microphone. The one she currently uses is old, held together with string, and borrowed from Special Ed. If Special Ed needs it then she has to go without. The one she wants is compatible with the speaker in her classroom and comes with a rechargeable battery.*
- c. **Mr. McLoone is requesting \$200 for a prize for a step challenge amongst the teachers in the building. Vote Passed 13 Yes, 1 No**  
*Discussion: This is to be used as a prize for a step challenge amongst the teachers in the building. Teachers will have a \$5 buy in as well to cover some of the costs of prizes. This will be a 8-10 week challenge. Mrs. Clatterbuck stated that it helps promote the teacher's work life balance by encouraging them to get up and move.*

### III. Topics & Updates

- a. Auction Update:
  - i. HUGE SUCCESS! PROFIT OF \$19,200.00  
*Discussion: Classroom baskets were fantastic: \$2755.00, in addition we had 34 Silent Auction Items that earned \$7575.00, 7 Live Auction \$4900.00 Ask Donations: \$3,225, Heads & Tails :\$900+ and Raffle Tickets: \$420+*
- b. Save the Date: April 20th, 5-8pm Zap Zone, Carpenter
  - i. For \$20 students have unlimited access from 5-8pm to Laser Tag, Cannon blaster, and Bumper Cars
  - ii. Concessions are available for a small fee, they let us bring our own in
- c. Elections: Next Meeting
  - i. Positions up for election: Vice President(2yr), Secretary(2yr), & Parent Rep(1yr)
  - ii. April 27th will be the Nomination Deadline, May 1st Candidates will announced, Elections will take place at Final Meeting on May 15th @ 6pm
  - iii. Would also like to choose Committee Leads: Box Tops, Popcorn, Dining Events, Hospitality ect
- d. Teacher Appreciation Week: May 1st – 5th
  - i. No longer have a Hospitality Committee  
*Discussion: Looking for parents to take one day that week and plan something to recognize teachers Past years have been lunch each day, however it does not have to that much. Could be a breakfast bar, snack cart day, ect. If you are interested please contact Liz Wynn @ [secretary@southarborpto.com](mailto:secretary@southarborpto.com). A sign up genius will go out for a first come first serve basis.*

#### IV. Open Floor

- a. Megan Pugh asked about hosting a vendor event.  
*Discussion: Anyone is welcome to fill out an event form on the PTO website and if approved, run an event. The current events that the PTO puts on are pretty much put on by Board Members. Board members are spread too thin to take on any more responsibilities and are not looking to take on more. Fundraising and Event procedures can be found on the PTO website under PTO Board and Forms.*
- b. Gretchen Clatterbuck asked, "How can we increase meeting attendance?"  
*Discussion: We don't have anyone to provide child care so maybe a deterrent. If anyone knows of an adult willing to volunteer, we do pay \$20/meeting. Will look into asking NJHS students to volunteer for hours. Some parents feel we should cater more to the stay at home moms and have meetings during school hours. Working parents feel that excludes them and teachers are well. Discussed the possibilities of two meetings in one day. Elections are coming up and new blood is always welcome!*

- V. **Next Meeting-** May 15<sup>th</sup> @ 6pm. Starting early due to elections and budget approval